

CURRICULUM VITAE

NAME: Seedy KM Keita, FMAAT, FCCA, ACMA, MBA, AMCT, CAIA, Msc Fin. Mgt, Cert IOD, MCSI, CGMA, Dip IoD, POSTGRADUATE DIPLOMA, FINANCIAL STRATEGY (Oxon)

DATE OF BIRTH: 16th November 1970

SEX: Male

NATIONALITY: Gambian

MARITAL STATUS: Married

LINGUISTIC COMPETENCE: **Fluent** English Language, Arabic basic conversation

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Islamic Development Bank, PO Box 54069, Jeddah 21514, Saudi Arabia

EDUCATION & QUALIFICATIONS

Post Graduate in Diploma Financial Strategy With Distinction -Said Business School, University of Oxford March 2019

CGMA- Chartered Global Management Accountant, UK, May 2013

Chartered Institute for Securities and Investments November 2016

Dip IOD –Diploma In company Direction, Institute of Directors, UK, July 2013

Cert IOD – Certificate In company Direction, Institute of Directors, UK, April 2012

Msc. Fin Mgt - Edinburgh Business School, Herriot- Watt University, UK, Nov 2011

CAIA- Chartered Alternative Investment Analyst, USA Sept 2010

AMCT- Association of Corporate Treasurers UK, December 2008

MBA - Edinburgh Business School, Herriot- Watt University, UK, July 2002

CIMA - Chartered Institute of Management Accountant, UK, Qualified, May 1997

ACCA - Association of Chartered Certified Accountants, UK, Qualified December 1996

AAT - Association of Accounting Technicians, UK Qualified, 1994

AAT Level II - Distinction, Order of Merit, Third Position Worldwide December 1993

4 GCE A' Level Passes -1990

GCE O' Level –Division one with Distinction, 1988

MEMBERSHIP OF PROFESSIONAL BODIES

MCSI- Member Chartered Institute of Securities and Investment- Membership No 208784

MIOD- Member Institute of Directors UK – Membership No. K228838

CAIA – Member Chartered Alternative Investment Analyst USA membership No.4908

AMCT- Associate Member of the Association of Corporate Treasurers, UK membership No.009454

Member Chartered Institute of Management Accountants (ACMA) UK – membership No. 9413315

Fellow Member Association of Chartered Certified Accountants (FCCA) UK - membership No. 0028753

Fellow Member Association of Accounting Technicians (FMAAT) UK - membership No. 60995

WORK EXPERIENCE:

Minister of Trade, Industry, Regional Integration and Employment, Republic of The Gambia September 2020 to date

To oversee the mandate, formulation and implementation of trade, investment and industrial policies that promote investment in the productive sector for increased production and export, thus promotes trade as an engine of growth. Also supervise the formulation and implementation of employment, competition and labour policies, regulations and laws, promulgates national standards and takes a lead role in trade negotiations in collaboration with other stakeholders for enhancing competitiveness. As a Minister, I oversee the following;

- Provide advice on policy formulation in the areas of trade, industry, regional integration and employment
- Ensure policies are documented and communicated to executing agencies
- Ensure that agencies carry out policy decisions
- Formulate and implement national trade policies to ensure the maintenance of liberalized trade policy regime
- Formulate and implement national industrial policies to facilitate the orderly socio-economic transformation and modernization process
- Formulate and implement national employment policies to ensure the building, strengthening and effective utilization of human resources
- Formulate and implement national policies for micro, small and medium enterprises to facilitate their developments
- Promote investment, exports and the development of enterprises

- Provide general management services that ensure the effective functioning of the policies for private sector development

In addition, as the Minister, I oversee the coordination of regional integration issues as well as multilateral organization such as World Trade Organization (WTO), United Nations Conference on Trade and Development (UNCTAD), The African Union (AU), International Trade Center (ITC) and other Trade and development related multinational organization in collaboration with other sectors in the implementation of regional of regional integration and multilateral programs

Director Finance Department – Islamic Corporation for the Development of the Private Sector (ICD) Jeddah Saudi Arabia January April 2011 to April 2020

This role is responsible for providing leadership and strategic direction to ICD's finance function in addition to contributing towards ICD's overall strategy and driving business decisions by providing the management team with information on the financial status and outlook of the organization. It is also responsible for guiding business decisions through financial planning & budgeting and accurate reporting of financial accounts in compliance with regulatory provisions

Working in coordination with various departments for development of strategic business plans, budgets and forecasts through financial and business planning models

Focal Point for all financial aspects of the ICD Rating exercise with Rating agencies; Fitch, Moodys and Standards and Poors from the initial rating to ongoing annual rating review

Creating a framework for monitoring business performance against the budget and presenting analysis for the same to assist decision making

Providing key inputs on the capital structure of ICD and operationalising capital raising/ balance sheet restructuring initiatives

Developing and implementing internal control framework, guidelines, policies & procedures for the functioning of the Finance division

Directing the preparation and analysis of all financial reports, including income statements, balance sheet and cash flow statements in accordance with financial accounting standards for Islamic Financial Institutions and International Accounting Standards

Establishing and ensuring a robust control and governance environment by defining financial standards in line with all statutory and regulatory requirements

Ensuring that the financial results are developed/reviewed/maintained accurately on a regular basis in accordance with stated regulations and guidelines

Keeping up to date with the prevalent international accounting standards and update existing policies & procedures, whenever required

Creating an effective control mechanism to ensure that the disbursement process is carried in accordance with the approved terms & conditions of the projects

Managing the team by identifying & recruiting suitable talent, evaluating their performance, providing feedback on an ongoing basis, identifying development needs and coaching them to ensure capability development

Deputise for the CEO at internal and external fora

Member of Asset and Liability Committee (ALCO) Committee of the Corporation

Member of Management Committee

Member of the Human Resources Committee of the Corporation 2014-2018

Member of the Investment Committee of the Corporation

Chairman of the Board of Directors, Royal Atlantic Residence, Banjul The Gambia

Member of the Board of Directors & Chairman of the Audit Committee Ijara Management Company, Manama Bahrain

Member of the Islamic Development Bank Pensions Fund Committee 2015-2018

Assistant Treasurer- Treasury Division; International Fund for Agricultural Development (IFAD) Rome Italy April 2010 to April 2011

Treasury Division is responsible for IFAD's overall asset and liability management, including daily cash-flow operations, longer-term resource projections, investment and liquidity policy formulation and financial risk management. It manages USD 2.5 billion worth of IFAD's liquidity, all of which is fully committed against its loans and grants as well as additional USD 0.3 billion worth of assets for various trust funds, supplementary programmes and hosted entities. Part of this liquidity is invested and managed internally.

Functional Responsibilities

Under the general guidance of the Treasurer, the Assistant Treasurer:

Manages the three Treasury teams of Asset Liability Management (ALM), Cash Flow Management (CFM) and Liquidity Management (LM), ensuring collaboration and cooperation between them. Working with the three team leaders, develops and coordinates a work plan for the Treasury Division and ensures its implementation across the three Treasury teams in accordance with IFAD's policies and guidelines, developing, coaching and evaluating the staff in support of Treasury Division deliverables. Provides guidance to the teams in effective use of resources. Advises and assists the Treasurer in formulating strategies and approaches for managing financial resources within optimum liquidity levels.

Structured the \$300 Million Dollar Spanish Trust Fund Facility

Ensures integrity of Treasury activities in line with IFAD Financial Regulations, Internal and External Audit recommendations and best business practice.

Monitors the overall compliance of IFAD's accounting and banking transactions and ensures active support of auditing and other oversight programmes.

Ensures physical and logical security of SWIFT environment.

Manages and controls IFAD's exposure to risks with respect to Treasury operations.

Ensures the timely execution and delivery of Treasury services to internal/external parties.

Builds stronger relations with FAO, WFP and other UN agencies in the context of UN System-wide harmonisation initiatives.

Division Chief Finance & Treasury Division – Islamic Corporation for the Development of the Private Sector (ICD) Jeddah Saudi Arabia January 2006 to March 2010:

ICD is a multilateral Financial Institution created by the Islamic Development Bank to promote the development of the private sector in its member countries (46 countries from Central Asia, MENA and Sub-Saharan Africa). ICD is a credible reference in Islamic Finance Industry.

Manager and Leader of the Finance & Treasury Division

Report Directly to the Chief Executive Officer of the Corporation

Establish the ICD Financial and treasury policies and procedures

Present financial reports and treasury reports to the Board of Directors

Management of the liquid portfolio of the Corporation

Management of the Fixed Income and Equity portfolios of the Corporation

Recommend for approval the selection and appointment of external fund managers

Oversee the external fund managers for the Corporations investments in marketable securities

Chairman of the Board of Directors Royal Atlantic Residence – Banjul The Gambia

Member of the Board of Directors of ICD investment in Dubai-based Injazat Technology Fund

Vice Chairman of the Audit Committee of the Injazat Technology Fund

Member of the ICD management Committees, Investment Committee and the IT Committee

Member of the IDB group Young Professionals Program Implementation Committee

Supervise the financial reporting, and the budgeting process of the Corporation

Management of the audit relationship both internal Audit of the IDB group and the external audit process

Implementation and supervision of the internal control process to ensure the integrity of the financial reporting in line with the COSO Framework.

Management of the relationship with Financial Institutions in Europe, Gulf, and Asia

Member of the IDB USD1 Billion Infrastructure Technical Committee

Contribute to the establishment of the Risk management function of the Corporation

Contributes to the structuring of financing deals

Participates in the issuance of the Islamic Accounting Standards issued by Accounting and Auditing

Organisation for Islamic Financial Institutions (AAOIFI) through public critique of the exposure drafts

Head of Finance Section – Islamic Corporation for the Development of the Private Sector (ICD) January 2001 to 2006

Preparation and presentation to the Board of the annual administrative and operational budget for the ICD

Implementation of the accounting manual for the ICD

Adoption of the Islamic Development Bank's (Bank) general ledger system for the Corporation

Presentation of the quarterly and annual financial statements to the ICD Board of Directors

Responsible for the financial matters of the Corporation

Implement the Disbursement procedures for ICD

Development and implementation of the disbursement procedures for the ICD

Tracking and monitoring of the liquid fund portfolio of ICD by the external Fund Managers

A member of the IDB Infrastructure Technical Review Committee

Responsible for the Treasury function of the Corporation

Young Professional Core Team Member Islamic Corporation for the Development of the Private Sector, ICD, Saudi Arabia, July 1999-Dec 2000

Selected by the management of the Bank to be part of the Core Team to work on the implementation of the private sector entity of the Bank group, Islamic Corporation for the Development of the Private Sector, ICD
Followed-up with the member countries of Bank for the ratification of the articles of agreement establishing the ICD

Carried out the review for the accounting system to be adopted by the ICD

Jointly developed the accounting manual (based on AAOIFI & IAS) for the ICD

Worked on the organisation of the inaugural General assembly of the ICD

Loaned to a Bank department to carry out the assessment of the credit system of an Islamic Bank

Went on a familiarisation visit to, IFC, IIC and the EIB with as part of the training program for the establishment of the ICD

Audit of the Special Assistance Program of the Bank

Preparation of the Audit Plan, execution of the field work and preparation of the Audit report

Audit the implementation of the Rebate policy of the Bank

Preparation of the Audit Plan, execution of the field work and preparation of the Audit report

Carried out the first audit of the Investment Deposit Scheme of the Bank

Preparation of the Audit Plan, execution of the field work and preparation of the Audit report

Financial Controller World Bank Funded Health Project, the Gambia, January 1998 to June '99

Administration and Team Management (Accounts Department)

Co-ordination of administrative matters relating to the accounts department

Recommend measures and procedures for continuing professional education and development of accounts staff.

Preparation of Financial reports

Design and prepare financial reports in line with current best professional practice.

Formulate adequate procedures for preparation of timely accurate, reliable and complete Statement of Expenditures and withdrawal Application to Development partners.

Prepare annual financial statements for external audit.

Preparation of the disbursement reports of the World Bank, African Development Bank and the Islamic Development Bank.

Financial Control

Ensure compliance with financial covenants to Development partners

Ensure formulation, documentation and compliance with adequate financial control procedures (in accordance with the Financial Accounting and Auditing Handbook, FARAH, of the WB)

Recommend to Project Manager Amendments or creation of new financial control procedures as appropriate to ensuring safeguarding of PHPNP assets.

Relationship Management

Development partners and The Government of The Gambia: initiate correspondence on financial matters for endorsement by the Project Manager.

Auditors: liaise with external auditors to facilitate timely completion of external audits.

Banks: liaise with banks to ensure accuracy and timeliness of service and initiate correspondence for endorsement by the project Manager

Others: participate in external meetings and fora as directed by Project Manager.

Chief Accountant Gambia Civil Aviation Authority, GCAA, Feb '96 to Dec '97

Preparation of financial statement

Administration of the Finance department

Work with external auditors; effective management of audit relationship

Management of the investment portfolio of the Authority

Quarterly preparation of financial analysis reports

Accountant, GCAA - May 1995 to January 1996

Supervision of the Accounts staff

Maintenance of the fixed asset registers

Handling of foreign currency transactions

Maintenance of nominal ledger and extraction of the trial balance for use in the preparation of financial statements

Assistant Accountant –Accountant General’s Department, AGD, Treasury, The Gambia, 1990 - 1994

Preparation of payroll

Supervision of junior staff

Handling of immediate staff problems

Handling of overseas payments in respect of emoluments of Gambian Mission staff overseas

Reconciliation of various Government Accounts

COURSES ATTENDED:

Oxford Executive Leadership Program – Said Business School, University of Oxford 8th August 2019- 8th October 2019

Data Analytics:Decision Making Using Data - Judge Business School, Cambridge University UK 26th June - 10th September 2019

Oxford Fintech Program – Said Business School, University of Oxford 27th February 2019- 29thMay 2019

Wharton University of Pennsylvania/ OECD – Emerging Leaders Programme– Paris, France August 2012

The Cambridge General Management Certificate – Judge Business School, Cambridge University UK 2ndFebruary – 25th February 2009

Management Development Program of the Islamic Development Bank –London Business School, UK Jan 2003

Corporate Financial Engineering: Advancing Business Strategies - Harvard Business School, Harvard University, Cambridge USA 16th –19th May 2001.

OTHER ACADEMIC ENGAGEMENTS: Part-time Lecturer- 2011- 2012 Dar Al Hekma College, Jeddah

Subjects: Investment Analysis

Portfolio Management

International Finance

Examination Working Group Chartered Alternative Investment Analyst (CAIA) 2016 & 2017

AWARDS

Global Award: 3rd Position Worldwide in the Level 2 Examination of AAT, 1992

Most Deserving Employee- Chief Accountant, Gambia Civil Aviation Authority

Senegal Sukuk Team Award- ICD team member for the successful completion of the Senegal Sukuk

Top of the Class – Muslim High School - First Position Prizes from Forms 1-5 (1983-1988)

Best O’Level Results – Muslim High School, Division one with Distinction 1988

Head Boy – Award for being the Head boy of Muslim High School -1988
Best Chemistry Student Award (Sixth Form) – Gambia High School 1990